

AGENDA

Meeting: Officer Appointments Committee
Place: The Leader's Office, County Hall, Trowbridge, BA14 8JN
Date: Tuesday 10 April 2018
Time: 3.30 pm

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Baroness Scott of Bybrook OBE (Chairman)	Cllr Bob Jones MBE
Cllr John Thomson (Vice-Chairman)	Cllr Jerry Wickham
Cllr Richard Clewer	

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 5 - 6*)

To confirm the minutes of the meeting held on 2 February 2018, which was reconvened on 8 February 2018. (copy attached).

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Friday 6 April 2018** in order to receive a verbal response at the meeting. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

8 **Appointment of Director, Housing and Commercial Development**

A confidential report will be circulated.

It is a normal requirement to give 5 clear days' notice of a meeting but in this instance if this notice were given, it would not be possible to convene the meeting for two weeks or more due to the limited availability of all concerned, including the candidates. This would delay the appointments process further for this and other critically vacant director posts and would adversely impact upon the delivery of the Council's business priorities.

OFFICER APPOINTMENTS COMMITTEE

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 2 FEBRUARY 2018 AT THE PITMAN ROOM, COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Baroness Scott of Bybrook OBE (Chairman), Cllr John Thomson (Vice-Chairman), Cllr Jerry Wickham, Cllr Ian Thorn and Cllr Laura Mayes (Substitute)

32 **Apologies**

An apology was received from Cllr Bridget Wayman, who was substituted by Cllr Laura Mayes.

33 **Minutes of Previous Meetings**

Resolved:

To confirm and sign the minutes of the meetings held on 10, 16 and 26 January 2018.

34 **Declaration of Interests**

There were no declarations of interest made at the meeting.

35 **Chairman's Announcements**

There were no Chairman's announcements.

36 **Public Participation**

No members of the public were present.

37 **Urgent Items**

There were no urgent items of business.

38 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 39 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

39 **Appointment of Director of Commissioning**

The Committee conducted an interview and selection process to appoint to the role of Director of Commissioning.

After conducting formal interviews, the Committee decided to adjourn in order that Members could give further consideration to various issues that had been raised and to reconvene on Thursday 8 February 2018 at 11.30am in the Leader's Office.

The Committee, reconvened on Thursday 8 February 2018 in the Leader's Office at 12.00noon and put further questions to one candidate.

After discussion

Resolved:

To appoint Helen Jones to the post of Director, Commissioning from a date to be agreed, subject to consultation with the Leader and Cabinet Members in accordance with paragraph 5(2) of the Officer Employment Procedure Rules.

(Duration of meeting:
Friday 2 February 2018: 9.30am – 3.00pm
Thursday 8 February 2018: 12.00noon – 1.45pm)

The Officer who has produced these minutes is Roger Bishton, of Democratic & Members' Services, direct line 01225 713035, e-mail roger.bishton@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115